

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

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EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Sophia Lafargue
2. a. Name of accompanying relative: \_\_\_\_\_ or None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: May 24, 2018 Return: May 30, 2018  
b. Dates at personal expense (if any): \_\_\_\_\_ or None ☒
4. Departure city: Washington, DC Destination: Swaziland Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): Humpty Dumpty Institute (HDI) and Amitofo Charity Center (ACC)
6. Describe meetings and events attended: Meetings: Swaziland government officials, ACC leadership and children, U.S. Embassy, Chief of Nhlangano, local community leaders and families.
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):  
a. ☒ a completed Sponsor Post-Travel Disclosure Form;  
b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;  
c. ☒ page 2 of the completed Traveler Form submitted by the employee; *and*  
d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*): ☒  
b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Sophia Lafargue DATE: 7/12/2018

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Rep. Gregory W. Meeks DATE: 7/12/2018

SIGNATURE OF SUPERVISING MEMBER: Gregory W. Meeks

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U.S. House of Representatives  
Committee on Ethics

## SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): Humpty Dumpty Institute (HDI) and Amitofo Charity Center (ACC)
2. Travel Destination(s): Nhlangano, Swaziland; Mbabane, Swaziland
3. Date of Departure: May 24, 2018 Date of Return: May 30, 2018
4. Name(s) of Traveler(s): Sophia Lafargue (Rep. Gregory Meeks)  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

|                       | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Other Expenses (dollar amount per item and description) |
|-----------------------|-------------------------------|------------------------|---------------------|---|
| Traveler              | 988.60                        | 492.00                 | 270.00              | none  |
| Accompanying Relative |                               |                        |                     |   |

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Joseph Merante

Name: Joseph Merante

Title: Executive Director

Organization: Humpty Dumpty Institute

**I am an officer of the above-named organization (signify statement is true by checking box):** ☒

Address: 527 Hudson Street #20061

New York, NY 10014

Telephone number: +1-212-944-7111

Email Address: joe.merante@thehdi.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

**U.S. House of Representatives  
Committee on Ethics**

**TRAVELER FORM**

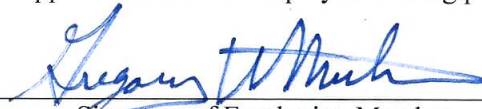
1. Name of Traveler: Sophia Lafargue
2. Sponsor(s) (who will be paying for the trip): Humpty Dumpty Institute (HDI)
3. Travel destination(s): Nhlangano, Mbabane in Swaziland (transit in Johannesburg, South Africa)
4. a. Date of departure May 24, 2018 Date of return: May 30, 2018  
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ☒ No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (*i.e.*, travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☐ Yes ☒ No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
In addition to my chief of staff duties, I handle foreign affairs related  
issues for Rep. Meeks who is a senior member of the Foreign Affairs  
Committee. Africa development is a core area of focus for my boss.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ☒ No
10. **FOR STAFF TRAVELERS:**  
**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

**ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: \_\_\_\_\_

4/23/18



Signature of Employing Member

**U.S. House of Representatives  
Committee on Ethics**

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
Humpty Dumpty Institute (HDI)
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☐ or
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ or.
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☒If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_  
Amitofo Charity Center (ACC)
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
Please see the invitee list attached.
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: May 24, 2018 Date of return: May 30, 2018
7. a. City of departure: Washington, DC  
b. Destination(s): Nhlangano, Mbabane in Swaziland (transit in Johannesburg, South Africa)  
c. City of return: Washington, DC
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check one of the following:
  - a. I checked 8(a) or (b) above: ☒
  - b. I checked 8(c) above but am not offering any lodging: ☐
  - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ or
  - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box): ☒

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): ☒ or

b. N/A – trip sponsor is a U.S. institution of higher education. ☐

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The Humpty Dumpty Institute (HDI) works to promote dialogue between the U.S. Congress, the United Nations and foreign entities. This program is part of a series of overseas Congressional programs organized by HDI with various co-sponsors. The delegation to Swaziland is being co-sponsored by Amitofo Charity Center (ACC), a U.S. non-profit focused on building sustainable orphanages in Swaziland and across the African continent. The participant of this fact-finding mission will be able to gather greater understanding of social and political issues in Swaziland, to understand issues affecting children in this country and meet with U.S. Embassy staff in Mbabane.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☐ (Specify: \_\_\_\_\_)

b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: \_\_\_\_\_)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box): ☒

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or

b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
Breakfast - \$5; Lunch \$10; Dinner \$15 - total est. per meal per day \$30

2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
HDI is partnering with ACC, both U.S. based non-profits. ACC has been operating children's center in Nhlangano. Mbabane is capital city of Swaziland and U.S. Embassy is based there.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: ACC Guesthouse City: Nhlangano Cost per night: \$46

Reason(s) for selecting: Proximity to meeting locations; cost within USG allowable per diem

Hotel name: Sun Hotel City: Mbabane Cost per night: \$83

Reason(s) for selecting: Proximity to meeting locations; cost within USG allowable per diem

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

|   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> actual amounts<br><input checked="" type="checkbox"/> good faith estimates | Total <i>Transportation</i> Expenses per Participant | Total <i>Lodging</i> Expenses per Participant | Total <i>Meal</i> Expenses per Participant |
| For each Member, Officer, or employee   | \$1,500  | \$221   | \$135                                      |
| For each accompanying relative  |  |   |  |

|                                       |  |  |
|---------------------------------------|--|--|
|                                       | <i>Other</i> Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
| For each Member, Officer, or employee | \$120, \$80, \$100                             | taxis in the U.S.; visas; ground transport; <input checked="" type="checkbox"/>            |
| For each accompanying relative        |  |  |

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ or  
b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Joseph Merante

Title: Executive Director

Organization: The Humpty Dumpty Institute

Address: 527 Hudson Street #20061 New York, NY 10014

Telephone number: 212-944-7111

Email address: joe.merante@thehdi.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)



**U.S. House of Representatives  
Committee on Ethics**

**NON-GRANTMAKING TRIP SPONSOR FORM**

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Name of your organization: Amitofo Charity Center
2. Name of Primary Trip Sponsor: The Humpty Dumpty Institute
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Swaziland (transit in Johannesburg, South Africa) on (date) May 24-May 30, 2018 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. ☒ Yes ☐ No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. ☒ Yes ☐ No
5. Check one:
  - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent or
  - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Name: Miaohong

Title: Secretary

Organization: Amitofo Charity Center

Address: 941 S. Vermont Ave. Ste. 101 #76 Los Angeles, CA 90006 USA

Telephone number: 1-626-264-2827

Email Address: info@acc-usa.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)

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*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

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Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

May 23, 2018

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Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Ms. Sophia Lafargue  
Office of the Honorable Gregory Meeks  
2234 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Lafargue:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Swaziland, scheduled for May 24 to 30, 2018, sponsored by the Humpty Dumpty Institute and Amitofo Charity Center.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.



Ms. Sophia Lafargue  
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks  
Chairwoman



Theodore E. Deutch  
Ranking Member

SWB/TED:adw



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**HDI SPOKESPEOPLE**

Mary Wilson of the Supremes

Sophia A. Lafargue  
Chief of Staff  
The Honorable Gregory Meeks  
2058 Rayburn House Office Building  
Washington, DC 20515-3209

Dear Ms. Lafargue:

I am pleased to invite you to attend a Congressional Staff Delegation to Swaziland (May 24-29, 2018). HDI is partnering with Amitofo Charity Center, a U.S. non-profit focused on building sustainable orphanages in Swaziland and across the African continent. The delegation will have a chance to spend a night at one the care centers and interact with the orphans and staff. The participants will also meet with Swazi officials, business and community leaders, and academia. The purpose of this trip is to foster dialogue and to give the Congressional Staff an opportunity to develop a greater understanding of regional politics, economy and culture.

The delegation will leave Washington D.C. in the evening on Thursday, May 24 and be back in Washington D.C by Wednesday, May 30. All participants need to submit their ethics paperwork no later than Monday, April 23 to ensure timely trip pre-approval by the Ethics Committee.

The Humpty Dumpty Institute (HDI) will be handling all the logistics and travel arrangements for this trip in close coordination with the co-sponsors, Amitofo Charity Center (ACC). We hope you will be able to join us.

Sincerely,

Joseph Merante  
Executive Director

**4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

Mr. Arthur Sidney, Chief of Staff, Rep. Henry C. "Hank" Johnson Jr.

Ms. Sophia Lafargue, Chief of Staff, Rep. Gregory W. Meeks

Ms. LaDavia Drane, Chief of Staff, Rep. Yvette Clark

Ms. Kimberly Ross, Chief of Staff, Rep. Joyce Beatty

Dr. Janette Yarwood, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations, Rep. Karen Bass

Staff members were invited from the Congressional Black Caucus. Staff members invited were chosen on basis of the level of responsibility on issues such as children's rights, foreign policy, national security, economic and social development related to issues impacting the African continent. Members of the Congressional Black Caucus (CBC) Staff were invited based on CBC's interest in the region and the CBC Chair and Vice Chair staff were invited on the program as a liaison for the CBC Staff Members. Based on the immediate response level, further invitations to the CBC Staff Members were not sent out due to lack of available space for additional participants.



**International Amitofo Charity Center**  
941 S. Vermont Ave. Ste 101#76, Los Angeles  
CA 90006 USA  
P. O. Box 941481 Los Angeles CA 90093 USA  
[www.acc-usa.org](http://www.acc-usa.org) [info@acc-usa.org](mailto:info@acc-usa.org)



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## **U.S. Congressional Staff Delegation to the Kingdom of Swaziland May 24 – 30, 2018 Tentative Agenda**

### **Thursday May 24, 2018**

**5:40PM** Depart from IAD on South African 210 via Accra (1 hour refuel)

### **Friday May 25, 2018**

**4:45PM** Arrive in Johannesburg (JNB)

**6:00PM** Proceed to Amitofo Care Center in Nhlengano, Swaziland (ground transportation)

**10:30PM** Check-in at ACC Guesthouse, dinner

### **Saturday May 26, 2018**

**6:30-8:00AM** Breakfast at the Guesthouse

**8:30-10:00AM** Guided Tour of ACC facilities

**10:30-11:30AM** Receive representatives of the Royal Foundation at the Center

**12:00-1:00PM** Working Lunch

**1:30-2:30PM** Meeting with the traditional leadership (Chief of the Village)

**3:00-4:30PM** Meet and Greet with Students and Staff of the ACC Swaziland

**5:00-7:30PM** Students Presentations (Arts & Crafts, Dance, Music, Martial Arts)

**7:30-9:00PM** Dinner with ACC Students and Staff



**International Amitofo Charity Center**  
941 S. Vermont Ave. Ste 101#76, Los Angeles  
CA 90006 USA  
P. O. Box 941481 Los Angeles CA 90093 USA  
[www.acc-usa.org](http://www.acc-usa.org) [info@acc-usa.org](mailto:info@acc-usa.org)



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### Sunday May 27, 2018

- 6:30-8:00AM** Breakfast at leisure at the Guesthouse
- 8:30AM-1:30PM** Visit to two local villages (meeting with community leaders, aid workers)
- 2:00-3:00PM** Working lunch with Civil Society Leaders
- 3:30-5:00PM** Meeting with Swaziland Government representatives (Ministry of Education and Ministry of Labour & Social Security) at ACC Guesthouse
- 5:00-7:00PM** Staff time
- 7:00-9:00PM** Working dinner with delegation participants and ACC leadership

### Monday May 28, 2018

- 6:45-8:30AM** Breakfast with ACC Students and Farewell
- 9:00AM** Depart for the capital city of Mbabane (ground transportation)
- 12:00-2:00PM** Working lunch TBD
- 2:00-3:00PM** Meeting with Ministry of Foreign Affairs
- 3:30-5:00PM** Meeting with UN representatives in Swaziland
- 5:30PM** Check-in at the hotel in Mbabane
- 5:30-7:30PM** Staff time
- 7:30PM** Working dinner TBD

### Tuesday May 29, 2018

- 7:00-8:30AM** Breakfast at leisure at the Hotel
- 9:00-10:00AM** Meeting with Amb. Lisa J. Peterson, U.S. Ambassador to the Kingdom of Swaziland
- 10:00-11AM** Briefings at the U.S. Embassy in Swaziland





**International Amitofo Charity Center**  
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**1:00PM** Depart for Johannesburg (ground transportation)

**6:30PM** Depart JNB for IAD on South African 209 via Accra

**Wednesday May 30, 2018**

**6:25AM** Arrive at IAD